

Frank Metcalf

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EDUCATION

The University of Iowa

B.B.A., Finance

B.B.A., Business Analytics and Information Systems

Anticipated May 2025

Iowa City, IA

GPA: 4.12/4.00

Instituti Filippin

- Studied abroad and completed three core business courses

January 2023-April 2023

Paderno Del Grappa, Italy

GPA: 4.00/4.00

EXECUTIVE

High achieving student with a proven ability to solve problems and communicate effectively with clients. Seeking a Finance employment position where I can continue to learn and develop my skill set while positively contributing to the organization.

WORK EXPERIENCE

Iowa Tour Guide

The University of Iowa

- Conducted campus tours 2-3 times per week to interested applicants and students
- Memorized historical and statistical facts and spoke to my experiences at Iowa to provide an enjoyable visit

January 2022-Current

Iowa City, IA

Commercial Banking Credit Analyst Intern, Engineering & Construction Group

Bank of Montreal

- Reviewed and analyzed multiple confidential information memorandums to identify potential risk factors, such as market concentration, cyclicalities and future predictions of industry, and historical financial trends
- Completed an annual review of a construction company by updating current performance numbers, then presented a slide deck and fielded questions from managers about the company's history and risk position
- Shadowed multiple calls with credit team to discuss potential downsides of a business and to come to an overall decision on whether the Engineering & Construction team will provide debt to construction companies

June 2024-August 2024

Chicago, IL

Bag Drop Service

Chicago Highlands Country Club

- Problem solved when team fell behind by distributing tasks to my coworkers to ensure the club ran efficiently
- Assisted members with tasks such as preparing carts and traveling on the course to bring food and beverages

August 2018-August 2023

Westchester, IL

Engineering Internship

Dubak Electrical Group

- Projected total costs of customer projects and became introduced to various budgeting techniques
- Learned controls engineering programming through different coding challenges to become fluent in their engineering language of PLC
- Drew schematics that were used as blueprints and wired different parts of manufacturing machines for clients

June 2021-August 2021

La Grange Park, IL

ACTIVITIES

Student Advancement Networking Club

- Chaired a Student Impact Grant Committee in which the team distributed \$7,000 worth of scholarships to applicants
- Communicated with donors and alumni of the University at networking events and alumni meetings

September 2021-Current

Multicultural Business Student Association

- Examined the different impacts people with diverse backgrounds have made in the business world
- Traveled to career fair events to learn about business opportunities and became introduced to numerous companies

August 2022-Current